






What is the best GTD task manager for Remote work – Cheat sheet

Features:					
Platform (clients)	Web, Windows 10, MacOS, iOS, Android	Web, Windows 10, MacOS, iOS, Android and Wearables	Web, Windows 10, MacOS, iOS, Android	Web, iOS, Android	Web, iOS, Android
Price and licence type	Free for personal usage and included in all Office 365 subscriptions.	Free, Premium or Business. Prices per user, per month billed annually. The business model starts at 5 euro	Free, Business Class or Enterprise. Prices per user, per month billed annually. The business model starts at 9 euro	Included in all Office 365 Business subscriptions.	Free, Premium, Business, Enterprise. Prices per user, per month billed annually. The Premium model starts at 10,99 euro.
Email integration	Yes, only when you mark an email. The account where you flag the mail must be used for Todo. And only work with Outlook (W10, Android, iOS)	Yes, buttons in outlook. And for the premium subscribers you can forward email as a task	Yes, email tasks to Trello board for every Trello board you will have separated email addresses.	Yes, email a task to planner board. For every planner board you will have separated email addresses.	Yes, email a task to a project. For every project board you will have to create separated email addresses. Optional are rules for the way how tasks are created
Share tasks	Yes, with colleges who use ToDo	Yes, with other users who have a Todoist account.	Yes, with other users who have a Trello account.	Yes, but it depends on the settings of the global Office 365 settings	Yes, with other users who have an Asana account. There are different share options available.
File upload	Yes, only from local storage.	Yes, only with the paid models.	Yes, the maximum file size depends on the subscription.	Yes, File upload, location on SharePoint or URL link.	No, Only link files to public cloud services.
Integration with other applications	Yes, with Microsoft Planner and Outlook	Yes, Todoist support a lot of applications and services.	Yes, Trello support a lot of applications and services, including Microsoft Teams.	Yes, With Microsoft Outlook, Microsoft ToDo, Microsoft Projects, Microsoft Teams	Yes, Asana support a lot of applications and services, including Microsoft Office 365
Based on GTD techniques	Task lists	GTD, Pomodoro	Kanban	Kanban	Task lists, Kanban
Theme switching	Yes, Dark mode* and background colours for task lists.	Yes, Dark mode* and assign to labels, projects.	Yes, only the Trello boards.	No	Yes, only the project boards.

*Dark mode = Means that the application automatically can switch from theme colour based on your daylight settings of your device